

# **MARGAM JOINT CREMATORIUM COMMITTEE**

## **REPORT OF THE SUPERINTENDENT AND REGISTRAR**

**22 June 2018**

### **Matter for Decision**

**Wards Affected:** All Wards

### **CREMATORIUM OPEN DAY 2018**

### **Purpose of the Report**

1. To obtain approval from members to hold an Open Day on a date to be determined during September or October 2018

### **Executive Summary**

2. Approval is sought from members hold an Open Day on a Sunday to be determined during September/October 2018 in order for the General Public to view the grounds and buildings when no funerals are taking place. There will also be an opportunity to view the Crematory. Staff will be on duty to show guests around and answer any questions they may have. Tours will be conducted at 11.30am, 12.30pm & 1.30pm.

### **Background**

3. Previously, Margam Crematorium has held an open day at the Crematorium to allow members of the public to attend and receive a tour of the premises. These events have been well attended in the past and provided an opportunity for local people to view the workings of the crematorium and to help dispel any myths associated with cremation.
4. It is proposed to hold an Open Day on a Sunday to be determined during September/October 2018 in order for the General Public to view the grounds and buildings when no funerals are taking place. There will also be an opportunity to view the Crematory. Staff will be on duty to show guests around and answer any questions they may have. Tours will be conducted at 11.30am, 12.30pm & 1.30pm.

## **Equality Impact Assessment**

10. There are no equality impacts associated with this report.

## **Financial Impact**

11. The only costs involved will be overtime for the staff involved (which can be accommodated within the budget) and printing costs which will be kept in house and covered within the appropriate budgets.

## **Workforce Impacts**

12. There are no workforce impacts associated with this report save for the additional overtime requirements of two additional members of staff which will be required to be at the Margam Crematorium during the Open Day, the cost of which will be incorporated in the 2018/2019 budget

## **Legal Impacts**

13. There are no legal impacts associated with this report.

## **Consultation**

15. There is no requirement under the Constitution for external consultation on this item.

## **Recommendations**

16. That members approve the holding of an open day on a Sunday to be determined during September/October 2018 in order for the general public to view the grounds and buildings when no funerals are taking place.

## **Reasons for Proposed Decision**

17. To ensure that members of the public are able to view the Margam Crematorium.

## **List of Background Papers**

19. None

## **Officer Contact**

Mr C Phillips – Superintendent & Registrar

Tel. No. 01639 883570

e-mail [c.phillips1@npt.gov.uk](mailto:c.phillips1@npt.gov.uk)